

Privacy Statement

Howard County Memory Project

www.HowardCountyMemory.net

Howard County Memory Project Website Privacy Statement

This document was last updated on November 5, 2008

1. ACKNOWLEDGMENT AND ACCEPTANCE OF TERMS

The Howard County Memory Project is committed to protecting your privacy. This Privacy Statement sets forth our current privacy practices with regard to the information we collect when you or your computer interact with our website. By accessing the Howard County Memory Project at www.HowardCountyMemory.net, you acknowledge and fully understand Howard County Memory Project's Privacy Statement and freely consent to the information collection and use practices described in this Website Privacy Statement.

2. PARTICIPATING THIRD PARTY POLICIES

Related services and offerings with links from this website, including vendor sites, have their own privacy statements that can be viewed by clicking on the corresponding links within each respective website. Online users who participate in Howard County Memory Project services are encouraged to participate in industry privacy initiatives and to take a responsible attitude towards consumer privacy. However, since we do not have direct control over the policies or practices of third parties, we are not responsible for the privacy practices or contents of those sites. We recommend and encourage that you always review the privacy policies of third parties before you provide any personal information or complete any transaction with such parties.

3. INFORMATION WE COLLECT AND HOW WE USE IT

The Howard County Memory Project collects certain information from and about its users directly from our Web Server logs and from the user.

a. Web Server Logs.

When you visit our Website, we may track information to administer the site and analyze its usage. Examples of information we may track include:

- Your Internet protocol address.
- The kind of browser or computer you use.
- Number of links you click within the site.
- State or country from which you accessed the site.
- Date and time of your visit.
- Name of your Internet service provider.
- Web page you linked to our site from.
- Pages you viewed on the site.

b. Personal Information Users

Visitors to our website can register to be a member. When you register, we will request some relevant information. You may also be asked to disclose personal information to us so that we can provide assistance and information to you. For example, such data may be warranted in order to provide online technical support and troubleshooting.

We will not disclose personally identifiable information we collect from you to third parties without your permission except to the extent necessary including:

- To fulfill your service requests for services,
- To protect ourselves from liability, or
- To respond to legal process or comply with law.

4. ACCESSING WEB ACCOUNT INFORMATION

We will provide you with the means to ensure that personally identifiable information in your web account file is correct and current. You may review this information by contacting us by sending an email to our support attendant: Webmaster@KHCPL.org.

5. CHANGES TO THIS STATEMENT

The Howard County Memory Project has the discretion to occasionally update this privacy statement. When we do, we will also revise the “updated” date at the top of this Privacy page. We encourage you to periodically review this privacy statement to stay informed about how we are helping to protect the personal information we collect. Your continued use of the service constitutes your agreement to this privacy statement and any updates.

6. CONTACTING US

If you have questions regarding our Privacy Statement, its implementation, failure to adhere to this Privacy Statement and/or our general practices, please contact us: MemoryProjectStaff@KHCPL.org.

Howard County Memory Project
Attention: Genealogy & Local History Department
Kokomo-Howard County Public Library
220 N. Union St., Kokomo, IN 46901

The Howard County Memory Project will use commercially reasonable efforts to promptly respond and resolve any problem or question.

HTML CODE FOR PRIVACY POLICY

<h2>Howard County Memory Project Website Privacy Statement</h2>

<p>This document was last updated on November 1, 2008.</p>

 ACKNOWLEDGEMENT AND ACCEPTANCE OF TERMS

<p>The Howard County Memory Project is committed to protecting your privacy. This Privacy Statement sets forth our current privacy practices with regard to the information we collect when you or your computer interact with our website. By accessing the Howard County Memory Project at www.HowardCountyMemory.net, you acknowledge and fully understand the Howard County Memory Project's Privacy Statement and freely consent to the information collection and use practices described in this Website Privacy Statement.</p>

 PARTICIPATING THIRD PARTY POLICIES

<p>Related services and offerings with links from this website, including vendor sites, have their own privacy statements that can be viewed by clicking on the corresponding links within each respective website. Online third party users who participate in the Howard County Memory Project services are encouraged to participate in industry privacy initiatives and to take a responsible attitude towards consumer privacy. However, since we do not have direct control over the policies or practices of participating merchants and other third parties, we are not responsible for the privacy practices or contents of those sites. We recommend and encourage that you always review the privacy policies of merchants and other third parties before you provide any personal information or complete any transaction with such parties.</p>

 INFORMATION WE COLLECT AND HOW WE USE IT

<p>[Insert Name of Company] collects certain information from and about its users three ways: directly from our Web Server logs and the user.</p>

 Web Server Logs.

<p>When you visit our Website, we may track information to administer the site and analyze its usage. Examples of information we may track include: </p>

 Your Internet protocol address.

 The kind of browser or computer you use.

 Number of links you click within the site.

 State or country from which you accessed the site.

 Date and time of your visit.

 Name of your Internet service provider.

 Web page you linked to our site from.

 Pages you viewed on the site.

 Personal Information Users

Visitors to our website can register to purchase services. When you register, we will request some relevant information. You may also be asked to disclose personal information to us so that we can provide assistance and information to you. For example, such data may be warranted in order to provide online technical support and troubleshooting.

We will not disclose personally identifiable information we collect from you to third parties without your permission except to the extent necessary including:

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Attention: Genealogy & Local History Department

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